

Killington Elementary School

Board of Director's Meeting

May 21, 2015 @ 8:15am

**APPROVED**

Present – Jennifer Iannantuoni, Laura McKenna, Loren Pepe- Principal, Sarah Rasmussen-Recording Secretary, Raphael Adamek – WCSU Technology Coordinator

1. Meeting called to order at 8:24 am
2. Motion was made to amend the Agenda to go out of order by Jennifer Iannantuoni, seconded by Laura McKenna, approved.

**3. Action/Discussion:**

- KMS/KES Partnership – review written proposal  
Tao Smith came to discuss the KMS/KES partnership for the 2015-16 season. It will be run similar to last year with additional day added in next season. Final details of the program will be emailed to Loren Pepe, including pricing.
  - Review of FY14 audit – Chris Barret, CPA, Tyler, Simms and St. Sauveur  
Cancelled his appointment with the board
4. A motion was made by Laura to approve the meeting minutes from April 23, 2015, seconded by Jennifer, approved.

**Action/Discussion (cont.)**

- Technology  
Raphael came to discuss status of technology at KES. He presented his findings from his discussions with the KES teachers and evaluation of the existing hardware and wiring at the school. He then offered his suggestions on possible technology needs for KES moving forward.

**5. Public Comments/Visitors**

None

**6. Correspondence:**

- Amy Simonds, 6<sup>th</sup> grade teacher, sent a letter requesting a maternity leave. Loren will follow up with her to confirm her exact return date. Board approved her leave.
- Holly Getty, incoming 3<sup>rd</sup> grade teacher, sent a letter requesting 2 days off at Thanksgiving. Board had agreed to this request as part of her hiring and she assured the board this request was a one-time only agreement. Board once again approved her request.
- Amber Ruscoe, the preschool para-educator, sent a letter resigning from her position at the end of the school year. The Board accepted and will begin to run an advertisement for this position.
- Patty MacLauchlan, para-educator, sent a letter of resignation effective at the end of the school year. She thanked the school and the students for a wonderful 15 years. The Board accepts with regret her resignation. This para-educator position will be posted.

## 7. Administrative Reports:

### A. Principal Report –

#### Educational Issues:

- **Enrollment Update for 2015-16 – 93 total students; 27 students in K/1**
- **SBAC Testing Update** – Fourth, fifth, and sixth graders have completed SBAC testing. Third graders are in the midst of testing. English/language arts and mathematics are the main areas of focus in this assessment. This test is a change from the NECAP testing done over the last decade. The new SBAC testing is a computer adapted test, designed to provide each student with test questions adapted to his/her level. For a closer look at the SBAC test, view practice and training tests on the SBAC website:  
[https://login4.cloud1.tds.airast.org/student/V105/Pages/LoginShell.aspx?c=SBAC\\_PT](https://login4.cloud1.tds.airast.org/student/V105/Pages/LoginShell.aspx?c=SBAC_PT)
- **Maker Faire** – All KES students are participating in our first ever Maker Faire, on Tuesday, June 2<sup>nd</sup>, from 5:15 – 7:15 pm. Maker Faire is an event created by Make magazine to "celebrate arts, crafts, engineering, science projects and the Do-It-Yourself (DIY) mindset." It is a family-friendly festival of invention, creativity, resourcefulness, and a celebration of the Maker movement.
- **KEEPERS Event** – The KEEPERS have organized a fun-filled event at The Foundry for all students at KES. This will take place on Sunday, May 31<sup>st</sup>, from 3 – 5 pm.
- **Retirement Gathering for Kate Carey and Maria Garland** – At the request of both teachers, the retirement celebration will be in the KES Dining Hall after the 3<sup>rd</sup> and 4<sup>th</sup> grade play on the last day of school, most likely around 2:10 pm.
- **End of Year Schedule** – Memorial Day Ceremony 5/22/15; Foundry Event 5/31/15; Maker Faire and Science Event 06/02/15; Step-Up Day/Field Day/Picnic 06/08/15; Graduation 06/10/15; Third and Fourth Grade Play / Last Day of School 06/12/15

#### Business Issues:

- **Enrollment: K-6 - 95; Preschool - 10**  
**Tuition: 49**
- **Sherburne Women's Club Donation** – We greatly appreciate the Sherburne Women's Club recent donation of \$200 to the KES Principal's Sunny Day fund.
- **Safety:** Evacuation drill – 05/01/15; Lockdown drill – 03/18/15;  
Bus Evac Drill – 05/07/15
- **Building and Grounds** – See attached notes
- **School Energy Management Assessment** – refer to checklist to review updates regarding the School Energy Management Assessment
- **Substitute Line** – The KES substitute budget line will see an overage largely due to a sub needed in preschool for 1:1 student need for a length of time, a sub needed to cover a para who needed a two week unpaid leave, and a four week medical leave for a teacher beginning May 18<sup>th</sup> through the last day of school.
- **New Hires Needed** – Advertisements are out for the 1:1 para-educator position in our K/1 classroom next year, the 6<sup>th</sup> grade long term sub position in September and October, 2015, and the math coach position. An advertisement will also be placed for the para position that will be left vacant due to Patty MacLauchlan's retirement.

- Carrera donated sand for the KES sandbox. Former KES student, Mark Fiore went and picked up the sand and delivered to our school. Thank you to both for your generous donation of product and time.

*B. Superintendent Report –*  
Reviewed by the Board

**Next Meeting:**

Special Town Meeting, June 5, 2015 at 8:30 am in the KES cafeteria  
KES Board meeting immediately following in the Principals office.

Meeting was adjourned at 10:50 am

Respectfully submitted, Sarah Rasmussen, clerk